

CONVENTION & TOURISM TAX - HOTEL/MOTEL

City of Kansas City, Missouri Phone
Revenue Division (816) 513-1120
Free E-filing: <http://www.kcmo.org/cttax>

RD-106
(09/09)

Period From:

Period To:

Legal Name:

Mailing Address:

FID Number:

DBA Name:

Account ID:

Business Address:

Due Date:

For changes to name, address or FEIN/SSN, please contact us at revenue@kcmo.org or (816) 513-1135.

1. Date if closed M M / D D / Y Y 2. X box if amended ☐

DOLLARS CENTS

3. Gross Receipts													
4a.Total Increase from Worksheet RD106W +													
4b.Total Decrease from Worksheet RD106W -													
5. Taxable Sales													
6. Total Tax Due (Rate: 7.50% of Taxable Sales)													
7. 2% Timely (only if paid before due date) -													
8. Tax Due													
9. Interest (3% per annum until tax is paid in full) +													
10. Penalty (5% per month, not to exceed 25%) +													
11. Previous Credit -													
12. Amount Due													
13. Amount Paid													

Make check payable to: CITY TREASURER DO NOT SEND CASH Mail return to P.O. Box 802106, KCMO 64180-2106

Under penalties of perjury, I declare this to be a true, correct, and complete return for the tax period stated.

I authorize the Commissioner of Revenue or delegate to discuss my return and attachments with my preparer. Yes ☐ No ☐

Taxpayer Signature Print Name Title Date Phone

Preparer's Signature (if other than taxpayer) Print Name Title Date Phone

4986



Instructions for completing Hotel/Motel Return (RD-106A)
WORKSHEET MUST BE COMPLETED AND ATTACHED TO RETURN

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- Line 1** If this is a final return under this ownership, enter date business closed.
- Line 2** Place an "X" if this amends a previously submitted return for the same period.
- Line 3** Enter total room gross receipts for tax period.
- Line 4a** Enter any amount increasing gross receipts - **See the RD-106W Worksheet for Itemized Adjustments.**
- Line 4b** Enter any amount decreasing gross receipts - **See the RD-106W Worksheet for Itemized Adjustments.**
- Line 5** Enter taxable sales (line 3 minus line 4).
- Line 6** Enter total tax due (7.5% of line 5).
- Line 7** If return is filed and paid prior to due date, enter discount amount (2% of line 6).
- Line 8** Enter tax due (line 6 minus line 7).
- Line 9** If return is delinquent, enter amount of interest due (**0.25%** of line 8 per month).
- Line 10** If return is delinquent, enter amount of penalty due (5% of line 8 per month, not to exceed 25%).
- Line 11** Enter amount of overpayment on previous returns.
- Line 12** Enter amount due (line 8, 9, and 10 minus line 11).
- Line 13** Enter amount paid.

MAKE CHECK PAYABLE TO: CITY TREASURER
MAIL TO P. O. BOX 802106, KANSAS CITY, MISSOURI 64180-2106

(Retain copies for liquor license renewal, if applicable.)